



JP "VOJVODINAŠUME"
Petrovaradin, Preradovićeve br. 2
tel/faks: + 381 21/431-144
tekući računi: 205-601-31;160-923461-13;;
325-9500700022924-02
PIB:101636567; MAT.BR.:08762198; EPPDV:132716493

Date: 10/10/2023

Ref. No: LIFE22 NAT/AT/101113557-TD01-T1.2

Subject: Market research: Technical assistance - procurement and reporting services for project: LIFE RESTORE for MDD

Dear Madam/Sir,

Public Enterprise "Vojvodinašume" PETROVARADIN is currently implementing a project titled "*Preserving and restoring floodplain forest habitats along Mura-Drava-Danube reivers*", Acronym: LIFE RESTORE for MDD, Reference number: LIFE22 NAT/AT/101113557 in the framework LIFE Programme.

At this stage we are conducting market research for some of the project activities. For the purpose of ensuring proper project implementation, we would like to invite your firm to submit a confirmation of interest for the following procurement: **Technical assistance - procurement and reporting services for project: LIFE RESTORE for MDD.**

The Consultant will be required to provide technical assistance with implementation of procurement procedures and reporting activities for the project according to LIFE Programme requirements and the project's policies. The service should include the implementation of public procurement procedures based on EU directives on public procurement (such as the Practical Guide for Procurement And Grants for European Union external actions – PRAG). Additionally, the service should also include assistance with project reporting tasks according to LIFE Programme requirements.

The service should include the professional and timely implementation of public procurement procedures in the framework of the project. The indicative list of procurements is as follows:

#	DESCRIPTION	CATEGORY	TENDER PROCEDURE
1.	IT Equipment	SUPPLIES	DIRECT PURCHASE
2.	Equipment for Improving forest nursery	SUPPLIES	SIMPLIFIED
3.	Audit	SERVICE	SINGLE
4.	Organisation of project workshops/trainings within local communities	SERVICE	SINGLE
5.	Expert services: - Development of the water regime simulation model, - Elaboration of the study on dynamics of underwaters based on sensors monitoring, - Hydrological monitoring	SERVICE	SIMPLIFIED
6.	Expert services:		

	<ul style="list-style-type: none"> - Revision of technical documentation for the northern part of the "Monoštorski rit", - Revision of technical documentation for the "Čustatov" pond, - Elaboration of the technical documentation for the new floodgate on the locality "Prolaz Madam Ket", - Elaboration of the proposal for maintaining of the southern part hidrological system of Monoštor forests 	SERVICE	SIMPLIFIED
7.	<p>Construction works:</p> <ul style="list-style-type: none"> - Reconstruction/repairs of the sluice "Staro selo", - Construction of new sluice on the locality "Prolaz Madam Ket", - Building the necessary culverts on forest roads, - Construction work in the northern part of the Monoštorski rit, - Cleaning of existing depressions and channes in the southern part of Monoštor forests, - Revitalization of the "Čustatov" pond 	WORKS	LOCAL OPEN
8.	<p>Construction works:</p> <p>Conversion of EAT plantations into indigenous forests (ash, oak)</p>	WORKS	LOCAL OPEN
9.	Supervising of the hidrological/hidrotechnical works	SERVICE	SIMPLIFIED
10.	Visibility Services	SERVICE	SINGLE
11.	Translation services	SERVICE	DIRECT PURCHASE

Please consider that Candidates (either as individual legal entities or as a consortium) participating in the upcoming public procedure (tender) must fulfill the following **selection criteria**:

1. Economic and financial capacity of the tenderer:

- The average annual turnover of the tenderer must exceed the annualized maximum budget of the contract i.e. 30.000,00 EUR divided by the initial contract duration in years, where this exceeds 1 year;

2. Professional capacity of the tenderer

- At least 2 staff currently work (full-time or engaged) for the tenderer in fields related to this contract;

3. Technical capacity of candidate.



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- The tenderer has provided services with a budget of at least that of this contract accumulated from maximum 2 contracts implemented in similar fields implemented at any moment during the last three years.

The service contract will be implemented during the course of approximately 5 years. Details about Terms of References, deadlines and other details will be communicated by the Contracting Authority during the procurement procedure implementation. Maximum available budget: 30.000,00 EUR.

We look forward to receiving your letter confirming your interest **before 16/10/2023**.

You may submit your answer by Post to the following address:

Public Enterprise "Vojvodinašume" PETROVARADIN
Preradovićeva 2
21131 Petrovaradin

OR by email to the following email address:

Vojvodinasume.life2@gmail.com

If you decide not to participate in the upcoming procurement procedure, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours
sincerely,
Ivana Vasić,
Project manager